

# Application form

Accommodation for Erasmus/Exchange students

(PLEASE WRITE IN CAPITAL LETTERS)

First name: \_\_\_\_\_

Family name: \_\_\_\_\_

Home School: \_\_\_\_\_

Nationality: \_\_\_\_\_ Gender (M/F): \_\_\_\_\_

Date of birth: \_\_\_\_\_

**Mark which semester you are applying for:**

**Fall semester 2011** \_\_\_\_\_ **Spring semester 2012** \_\_\_\_\_

**Please be aware that:**

- **Business Academy SOUTH WEST guarantees accommodation for Erasmus exchange students in student halls of residence.**
- You will only get **one** accommodation offer.
- The rent per month is between DKK 1900 and DKK 2450. Before arrival you have to pay a deposit (can vary – see list) and a maintenance fee (DKK 500.-)
- If you come for the spring semester starting 15<sup>th</sup> January, you will have **to accept and pay for** accommodation from 15<sup>th</sup> January until 15<sup>th</sup> July.
- If you come for the Fall semester starting 15<sup>th</sup> August, you will have **to accept and pay for** accommodation from 15<sup>th</sup> August until 15<sup>th</sup> January.
- Due to a new agreement between the Business Academy SOUTH WEST and the Accommodation office it is **not** possible to move students to other rooms or student halls during the semester.
- You will be responsible for paying rent for the room assigned to you for the full period mentioned above.
- **A room will not be reserved for you until this form has been returned to the International Office**
- **If you have to withdraw your application for accommodation, you must inform the International Office at the Business Academy SOUTH WEST as early as possible, and at least two weeks before the rental period starts. If you fail to do so, you will be charged two months' rent.**

\_\_\_\_\_ **YES**, in case I have an outstanding balance in connection with my accommodation, I give the Business Academy SOUTH WEST my permission to contact my home university about this matter (if you do not accept this, the International Office will **not** find an accommodation for you).

\_\_\_\_\_ **YES**, I accept the stated terms, and hereby apply for accommodation.

\_\_\_\_\_ **NO**, I do not accept the stated terms and will not apply for accommodation through the international Office. Thus I will find accommodation on my own.

Please return this form to: Business Academy SOUTH WEST

The international Office, Liselotte Kaus

Sp. Kirkevej 103

DK – 6700 Esbjerg

**Fax: +45 76133201**

**Deadlines:**

**Spring semester – 15<sup>th</sup> November**

**Autumn semester – 15<sup>th</sup> June**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

(Only to be signed by the student in question)

! If possible, I prefer to live in a room in a student hall of residence

! If possible, I prefer to live with one of my fellow students from my home

institution: \_\_\_\_\_

! Anything else we need to know:

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